

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Thursday, April 9, 2015, 2:08 p.m.
Courthouse Room 306

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Janet Cleary, and Erbert Johnson.

OLD BUSINESS:

None.

NEW BUSINESS:

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from February 12, 2015.

Recommendation of the Department of Human Resources: Approve.

ACTION: Janet Cleary made a motion to approve the minutes as provided; it was seconded by Erbert Johnson.

Ayes – 3: Janet Cleary, Mary Ellen Powers, and Erbert Johnson.

Noes – 0

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of February 3, February 17, March 3, and March 17, 2015.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

3. From the Department of Corporation Counsel, requesting revisions to Civil Service Hearing Procedures provision as to the time limit when written charges have to be file with the Commission after the employee is suspending pending a hearing.

Appearances: Molly Zilling, Assistant Corporation Counsel.

Recommendation of the Department of Human Resources: Revise to 3 days

ACTION: Janet Cleary made a motion to temporarily lay the item over until item 4 is completed; it was seconded by Erbert Johnson.

Ayes – 3: Janet Cleary, Mary Ellen Powers, and Erbert Johnson.

Noes – 0

Following item 4, the Commission addressed this request as follows:

ACTION: Erbert Johnson made a motion to replace the word “immediately” with “three business days;” it was seconded by Janet Cleary.

Ayes – 3: Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

To Convene in Closed Session for Consideration of item 4

ACTION: Janet Cleary made a motion to convene into closed session Per Section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Erbert Johnson.

Ayes – 3: Janet Cleary, Mary Ellen Powers, and Erbert Johnson.

Noes – 0

During Closed session, Maria Monteagudo arrived at 2:37 p.m., and Mary Ellen Powers left at 4:01 p.m.

To Reconvene Into Open Session

ACTION: Janet Cleary made a motion to reconvene into open session; it was seconded by Maria Monteagudo.

Ayes – 3: Janet Cleary, Maria Monteagudo, Erbert Johnson.

Noes – 0

Upon reconvening in open session, the Commission took the following actions on item 4.

4. From the Civil Service Hearing Examiners submitting recommendations relating to employee suspensions and/or discharges.

- a. **Amanda Barnes, CNA, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated February 26, 2015, amended March 4, 2015

ACTION: Janet Cleary made a motion to sustain the charges for discharge; it was seconded by Erbert Johnson.

Ayes – 3: Janet Cleary, Maria Monteagudo, Erbert Johnson.

Noes – 0

- b. **Patricia Hundley, Unit Clerk, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated March 13, 2015

ACTION: Erbert Johnson made a motion to lay the matter until additional information is obtained by counsel; it was seconded by Janet Cleary.

Ayes – 3: Janet Cleary, Maria Monteagudo, Erbert Johnson.

Noes – 0

- c. **Sharon McGee, Nursing Assistant I, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated March 13, 2015

ACTION: Janet Cleary made a motion to sustain the charges for discharge; it was seconded by Erbert Johnson.

Ayes – 3: Janet Cleary, Maria Monteagudo, Erbert Johnson.

Noes – 0

- d. **Gail Thomas, Nursing Assistant I, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated November 11, 2014

ACTION: Erbert Johnson made a motion to lay the matter until additional information is obtained by counsel; it was seconded by Janet Cleary.

Ayes – 3: Janet Cleary, Maria Monteagudo, Erbert Johnson.

Noes – 0

Meeting Adjournment

ACTION: Janet Cleary made a motion to adjourn the meeting; it was seconded by Erbert Johnson.

Ayes – 3: Janet Cleary, Maria Monteagudo, Erbert Johnson.

Noes – 0

Meeting adjourned at 4:15 pm.

Approved by:

Rick Ceschin
Secretary to the Civil Service Commission

RC:rmj
C: Personnel Review Board